

## **NHS Pensions – Change of bank details or address change**

You should use this form if you are currently receiving an NHS pension and want to update your bank account and/or change your address details.

To change your bank or address details please complete and sign the form then return it to:

NHS Pensions  
PO Box 683  
Unit 5  
Newcastle Upon Tyne  
NE5 9EE

Or email to: [nhsbsa.pensionsmember@nhsbsa.nhs.uk](mailto:nhsbsa.pensionsmember@nhsbsa.nhs.uk)

# Change of bank details or address change request

## Your personal details

Current full name

Date of birth

		/			/				
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Membership number

SD			/						
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Current address and postcode

## Request to change bank details

Please confirm your **current** payment information

Name of Account Holder

Sort code

		-			-		
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Account number

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Building Society roll no.

Please confirm your **new** payment information

Name of Account Holder

Sort code

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Account number

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Building Society roll no.

If you wish to be paid to a bank account outside the UK, you need to complete an overseas mandate form. This can be downloaded from the NHS Pension's website at [www.nhsbsa.nhs.uk/nhs-pensions](http://www.nhsbsa.nhs.uk/nhs-pensions). Your form must be completed, signed and dated before returning the original to us.

## Request to change address details

**Previous** address and  
postcode

**New** address and  
postcode

Date of change

		/			/				
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### Declaration

I understand that by completing this form and signing the declaration I am confirming that to the best of my knowledge the details I have supplied are correct.

Signature:

Date:

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### How we use your information

The NHS Business Services Authority – NHS Pensions will use the information provided for administering your NHS Pension Scheme membership and processing payment of your NHS pension benefits. We may share your information to administer and pay your NHS pension, enable us to prevent and detect fraud and mistakes, for debt collection purposes, or as required by law. For more information about who we share your information with and how long we keep your personal data and your rights, please visit our website at [www.nhsbsa.nhs.uk/yourinformation](http://www.nhsbsa.nhs.uk/yourinformation)