

## Guidance for the Monthly Dentistry Report

This report includes all activity completed on or between 1<sup>st</sup> April and 31<sup>st</sup> March scheduled<sup>1</sup> on or between April and June (see introduction for detailed criteria), as at the month when the report is published. For example in January 2020, the report includes all activity completed on or between 1<sup>st</sup> April and 31<sup>st</sup> March scheduled on or between April 2019 and January 2020.

### Introduction

The monthly dental statement of activity contains details of general dental and/or orthodontic activity for your contract that met the criteria for inclusion (as set out below).

This report of activity has been produced to inform and support the year-end review process on an on-going process. NHS Dental Services has provided a copy of this report to your contracting health body (ICB or LHB) via CoMPASS.

NHS Dental Services will apply the following criteria to assess whether the activity data submitted on a FP17 will qualify for inclusion in the reporting year:

- *A report has been prepared for every contract that has been set up on NHS Dental Services' CoMPASS software where there has been any FP17 activity submitted for treatment provided during the period 1st April to 31st March.*
- *The report will include all activity data (including amendments) collected from FP17s scheduled in any of the fifteen schedule months from April to June, where the date of completion or last visit is on or between 1st April and 31st March.*
- *FP17s for orthodontic assessments will be included if the start date of the treatment (or the date of assessment if treatment was not started) was between 1st April and 31st March.*
- *From 1st June 2014 any FP17 (paper or electronic) received by NHS Dental Services more than two months from the date of completion will be processed, but no units of dental activity will be allocated to the course of treatment. The patient charge will still be deducted from the FP17.*

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<sup>1</sup> The term scheduled means FP17s that were received and processed prior to the processing date as given in the relevant month's schedule programme. Please see our website for details of the current schedule dates: [www.nhsbsa.nhs.uk/nhs-dental-services](http://www.nhsbsa.nhs.uk/nhs-dental-services).

- *The reported activity excludes any forms that were withdrawn because they failed processing validation.*
- *Activity from Foundation Dentists (FDs) has been **included** for contracts held in **Wales**.*
- *Activity from FDs has been **excluded** for contracts held in **England**.*

## Overview of the Monthly Dentistry Report

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### Contract Information

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This information provides an overview of the contract including the contract type, start and end dates along with the number of performers on the contract.

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### Activity Summary

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These two graphs enable the user to assess how the contract has performed against expectations for both the current year to-date and also the previous two completed years.

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### Activity Breakdown (UDA and UOA)

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This table provides a breakdown of the activity contracted and scheduled in the current year.

## Definition of variables on reports

| Name   | Description   |
|--|---|
| <b>Address</b>                                       | This is the main address used for correspondence between the NHSBSA and the dental contract, it is not necessarily the address where treatment takes place.                   |
| <b>Adjusted scheduled activity (UDA)</b>             | General Activity Scheduled UDA - UDA Carry Forward.   |
| <b>Adjusted scheduled activity (UOA)</b>             | Orthodontic Activity Scheduled UOA - UOA Carry Forward.   |
| <b>Balance of activity (UDA)</b>                     | Contracted general activity (UDA) - Adjusted scheduled activity (UDA).  |
| <b>Balance of activity (UOA)</b>                     | Contracted orthodontic activity (UOA) - Adjusted scheduled activity (UOA).  |
| <b>Carried forward general activity (UDA)</b>        | The number of UDAs carried forward from the previous year, as entered on CoMPASS by the Primary Care Organisation (PCO).  |
| <b>Carried forward orthodontic activity (UOA)</b>    | The number of UOAs carried forward from the previous year, as entered on CoMPASS by the PCO.  |
| <b>Contract End date</b>                             | The end date of the contract, as recorded on CoMPASS. Where provided on CoMPASS an end date will show. This figure will be null if no end date has been entered onto CoMPASS. |
| <b>Contract Start date</b>                           | The start date of the contract, as recorded on CoMPASS.   |
| <b>Contract Type Name</b>                            | Either GDS – General Dental Services, PDS – Personal Dental Services or PDS Plus – Personal Dental Services Plus.   |
| <b>Contracted general activity (UDA)</b>             | The contracted units of dental activity to be achieved for the year, as entered on CoMPASS by the PCO.  |
| <b>Contracted general activity scheduled % (UDA)</b> | Adjusted scheduled activity (UDA) / Contracted general activity (UDA).  |
| <b>Contracted orthodontic activity scheduled %</b>   | Adjusted scheduled activity (UOA) / Contracted orthodontic activity (UOA).  |
| <b>Contracted Orthodontic activity (UOA)</b>         | The contracted units of orthodontic activity to be achieved for the year, as entered on CoMPASS by the PCO.   |
| <b>Domiciliary visits FP17s</b>                      | This is a count of the number of forms submitted which included domiciliary services. This is based on the Treatment Category as recorded in part 6 of the FP17.              |

|   |  |
|---|--|
| <b>FD general activity (UDA)</b>            | The units of dental activity scheduled for the time period selected, relating to the financial year, delivered by foundation dentists (FDs).   |
| <b>FD Orthodontic activity (UOA)</b>        | The units of orthodontic activity scheduled for the time period selected, relating to the financial year, delivered by FDs.  |
| <b>General Activity Scheduled (UDA)</b>     | The units of dental activity scheduled for the time period selected, relating to the financial year, excluding FD UDA for English contracts and including UDA for Welsh contracts.   |
| <b>Number of performers</b>                 | The number of performers who have scheduled activity on the contract.  |
| <b>Orthodontic activity scheduled (UOA)</b> | The units of orthodontic activity scheduled for the time period selected, relating to the financial year, excluding FD UDA for English contracts and including UDA for Welsh contracts.  |
| <b>Patients treated (general)</b>           | This is a count of the unique patient identities on general forms scheduled. A patient may have attended more than once in the time period and received different treatment, so the total figure has been adjusted for duplicate patient IDs. Patient identities are counted for all valid FP17 transactions – including amendment, deletion and withdrawn records. Therefore, it is possible for the count of patient identities to be greater than the count of FP17s.     |
| <b>Patients treated (orthodontic)</b>       | This is a count of the unique patient identities on orthodontic forms scheduled. A patient may have attended more than once in the time period and received different treatment, so the total figure has been adjusted for duplicate patient IDs. Patient identities are counted for all valid FP17 transactions – including amendment, deletion and withdrawn records. Therefore, it is possible for the count of patient identities to be greater than the count of FP17s. |
| <b>Sedations FP17s</b>                      | This is a count of the number of forms which included sedation services. This is based on the Treatment Category as recorded in part 6 of the FP17.  |
| <b>Total General FP17s</b>                  | This is a count of the number of general FP17s scheduled including adjustments for amended and deleted FP17s. Withdrawn FP17s are not included in the total count of FP17s. This figure may be zero or negative if deleted FP17s have been processed.  |
| <b>Total Ortho FP17s</b>                    | This is a count of the number of orthodontic FP17s scheduled including adjustments for amended and deleted FP17s. Withdrawn FP17s are not included in the total count of FP17s. This figure may be zero or negative if deleted FP17s have been processed.  |

## Allocation of units of dental activity

Each course of dental treatment is weighted to reflect the complexity of the treatments carried out. These weightings are the units of dental activity, and they relate directly to the patient charge band. There is also a weighting for the five charge exempt treatments if they are carried out separately from a banded or Urgent course of treatment. The weightings are shown in the table below.

| Treatment  | Units of Dental Activity (UDA) |
|--|--------------------------------|
| Patient Charge Band 1                                | 1                              |
| Patient Charge Band 2                                | 3                              |
| Patient Charge Band 3                                | 12                             |
| Urgent Treatment                                     | 1.2                            |
| <b>Other Treatments not incurring patient charge</b> |                                |
| Arrest of Bleeding                                   | 1.2                            |
| Denture Repairs                                      | 1                              |
| Bridge Repairs                                       | 1.2                            |
| Removal of Sutures                                   | 1                              |
| Issue of Prescription                                | 0                              |

## Allocation of units of orthodontic activity

Each course of orthodontic treatment is weighted according to the age of the patient at the date the treatment started. Units of orthodontic activity are allocated to a contract at the start of a course of orthodontic treatment. Orthodontic assessments that do not result in treatment are allocated one unit of orthodontic activity.

|                                 |   |   |
|---------------------------------|---|---|
| <b>Assessment only</b>          | Assessment & review<br>Assessment & refuse treatment  | 1 UOA   |
| <b>Active Treatment Started</b> | Assessment and start treatment <ul style="list-style-type: none"> <li>• Patient under 10 years</li> <li>• Patient aged 10-17 years</li> </ul> | 4 UOA<br>21 UOA<br>23 UOA   |
| <b>Repairs</b>                  | Repairs to an appliance fitted by another dentist   | 0.8 UOA   |
| <b>Replacement appliances</b>   | Replacement appliances (regulation 11)  | 0 UOA – instead the dentist can retain 30% of the band 3 patient charge |

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## Getting Help

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If you have any queries relating to the figures contained in the report please email [DataServicesSupport@nhsbsa.nhs.uk](mailto:DataServicesSupport@nhsbsa.nhs.uk)