

## How to apply for a job – Add further information in NHS Jobs user guide

This guide gives you instructions for how to add further information for your application in the NHS Jobs service.

If the employer has added them and depending on the role, you'll need to answer further information questions.

If you've previously applied for a role and saved your application information, you can use this to apply.

If you have any draft applications, you can view this information to help you with your most recent application.

If you save your application information, you can use it to apply for other roles and any previous information will be replaced.

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## Criminal convictions and/or cautions that are not protected

This page gives you instructions for how to add your criminal convictions and/or cautions that are not protected.

**Important:** In this example, the **Criminal convictions and/or cautions that are not protected** status is **'NOT STARTED'** and your application is incomplete as you've completed 10 out of 14 sections.

To add your criminal convictions and/or cautions that are not protected, complete the following steps:

1. Select the '[Criminal convictions and/or cautions that are not protected](#)' link.

**NHS** Jobs Sign out  
English | Cymraeg

**BETA** Your [feedback](#) will help us to improve this service.

NHS BSA Training  
**Training and Support Officer application**

**Application incomplete**  
You have completed 10 of 14 sections.

<p><b>Add your personal details</b></p> <p><a href="#">Contact details</a> <b>COMPLETED</b></p>	<p><b>Job details</b></p> <p><b>Closing date</b> 30 December 2022</p> <p><b>Job reference number</b> T1111-22-4651</p> <p><a href="#">View the job advert (opens in new tab)</a></p>
<p><b>Add your right to work status</b></p> <p><a href="#">Right to work</a> <b>COMPLETED</b></p>	
<p><b>Add your qualifications, training and job history</b></p> <p><a href="#">Qualifications</a> <b>COMPLETED</b></p> <p><a href="#">Training</a> <b>COMPLETED</b></p> <p><a href="#">Job history</a> <b>COMPLETED</b></p>	
<p><b>Add your supporting evidence</b></p> <p><a href="#">Essential and desirable criteria</a> <b>COMPLETED</b></p>	
<p><b>Add further information the employer needs from you</b></p> <p><a href="#">Medical qualifications and details</a> <b>COMPLETED</b></p> <p><a href="#">Dental qualifications and details</a> <b>COMPLETED</b></p> <p><a href="#">Nursing qualifications and details</a> <b>COMPLETED</b></p> <p><a href="#">Driving qualifications and details</a> <b>COMPLETED</b></p> <p><b>1</b> <a href="#">Criminal convictions and/or cautions that are not protected</a> <b>NOT STARTED</b></p> <p><a href="#">Fitness to practice</a> <b>NOT STARTED</b></p>	

## What information you might have to tell the employer

This page gives you instructions for how to check what information you might have to tell the employer.

**Important:** You'll only see this page if the employer has added this question.

Read the information on the page and complete the following step:

1. Select the '[Continue](#)' button.

The screenshot shows a web page from NHS Jobs. At the top, there is a blue header with the NHS logo and 'Jobs' text. On the right side of the header, there is a 'Sign out' button and language options for 'English' and 'Cymraeg'. Below the header, there is a 'BETA' notice: 'Your feedback will help us to improve this service.' The main content area has a light blue background and contains the following text:

< Go back

Training and Support Officer application

### What information you might have to tell the employer

Your Training and Support Officer application is exempt from the provisions under the Rehabilitation of Offenders Act 1974.

This means that the employer can obtain a standard or enhanced disclosure through the Disclosure and Barring Service (DBS) under the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended) and/or the Police Act 1997 (as amended).

A standard disclosure provides information about spent and unspent criminal convictions, cautions and other such offences that are not protected.

An enhanced disclosure could include any other relevant non-conviction information about you that might be held on police databases. An enhanced disclosure may also include information that is held about you on the children's and/or adults barred list(s).

This part of your application will only be viewed after you are invited to interview and only by those who need to see it as part of the recruitment process. Your information will be treated confidentially and will not be shared.

You should [read the DBS filtering guide \(opens in a new tab\)](#) before you complete and send your application. You'll find out what information is shared about you as part of a DBS check, or the type of information you should include in this part of your application.

At the bottom of the main content area, there is a green button with a white '1' in a yellow circle and the text 'Continue'.

At the very bottom of the page, there is a footer with links for 'Privacy policy', 'Terms and conditions', 'Accessibility Statement', 'Cookies', and 'Help and guidance'. On the right side of the footer, it says '© Crown copyright'.

**Tip:** You can select the 'DBS filtering guide' link for more information.

## Do you have any convictions and/or cautions that are not protected?

This page gives you instructions for how to confirm if you have any convictions and/or cautions that are not protected.

**Important:** You'll only see this page if the employer has added this question.

To confirm if you have any convictions and/or cautions that are not protected, complete the following steps:

1. Select an answer:
  - [‘Yes’](#)
  - [‘No’](#)
2. Select the ‘Save and continue’ button.

The screenshot shows the NHS Jobs application interface. At the top, there is a blue header with the NHS logo and 'Jobs' text, a 'Sign out' button, and language options for 'English' and 'Cymraeg'. Below the header, a 'BETA' notice states 'Your feedback will help us to improve this service.' The main content area is titled 'Training and Support Officer application' and features the question 'Do you have any convictions and/or cautions that are not protected?'. Below the question, there is explanatory text about eligibility for filtering under the Rehabilitation of Offenders Act 1974 and military law. A tip box indicates that users should read 'how to tell us about your criminal record information (Opens in a new tab)' before completing the question. The question is followed by two radio button options: '1 Yes' and 'No'. Below the options is a green '2 Save and continue' button and a blue link for 'Save and come back later'. The footer contains links for 'Privacy policy', 'Terms and conditions', 'Accessibility Statement', 'Cookies', and 'Help and guidance', along with a copyright notice '© Crown copyright'.

**Tip:** You can select the ‘criminal record’ link for more information.

## When do you want to tell us about your convictions and/or cautions that are not protected?

This page gives you instructions for how to confirm when you want to tell the employer about your convictions and/or cautions that are not protected.

**Important:** You'll only see this page if you're adding convictions and/or cautions that are not protected.

To confirm when you want to tell the employer about your convictions and/or cautions that are not protected, complete the following steps:

1. Select an answer:
  - [Now](#)
  - [Later](#)
2. Select the 'Save and continue' button.

The screenshot shows the NHS Jobs application interface. At the top, there is a blue header with the NHS logo and 'Jobs' text. On the right side of the header, there is a 'Sign out' button and language options for 'English' and 'Cymraeg'. Below the header, a 'BETA' badge indicates that feedback will help improve the service. The main content area is titled 'Training and Support Officer application' and features the question 'When do you want to tell us about your convictions and/or cautions that are not protected?'. There are two radio button options: '1 Now - with this application.' and '2 Later - after sending this application, a member of the recruitment team will be in touch to advise how to do so.'. A green 'Save and continue' button is highlighted, and a blue link 'Save and come back later' is visible below it. At the bottom of the page, there are links for 'Privacy policy', 'Terms and conditions', 'Accessibility Statement', 'Cookies', and 'Help and guidance', along with a copyright notice '© Crown copyright'.

## Details of your convictions and/or cautions that are not protected

This page gives you instructions for how to tell the employer about your convictions and/or cautions that are not protected.

**Important:** You'll only see this page if you're telling the employer now. You don't need to tell them about any parking offences. Don't include personal information that could be used to identify you such as your name or contact details.

Read the information on the page and complete the following steps:

1. In the **convictions and/or cautions that are not protected** box, enter the details.
2. Select the '[Save and continue](#)' button.

The screenshot shows the NHS Jobs application interface. At the top, there is a blue header with the NHS logo and 'Jobs' text. On the right side of the header, there are links for 'Sign out', 'English', and 'Cymraeg'. Below the header, a 'BETA' badge is followed by the text 'Your feedback will help us to improve this service.' The main content area has a light blue background. It starts with a '< Go back' link. The title of the page is 'Training and Support Officer application' followed by 'Details of your convictions and/or cautions that are not protected'. Below the title, it says 'Here we'll need details of:' followed by a bulleted list:

- where the Court hearing was and the date
- what the convictions were
- what the cautions were
- the sentence or the Court order
- the penalty

Below the list, it says 'Include any additional information or evidence that you think we'd need to know.' A blue vertical bar highlights a warning: 'Do not include personal information that could be used to identify you such as your name or contact details.' Below this, it says 'Enter details of your convictions and/or cautions that are not protected' above a large text input field. A yellow circle with the number '1' is next to the input field. Below the input field, it says 'You have 750 characters remaining'. Below the input field, there is a green button with a white circle containing the number '2' and the text 'Save and continue'. Below the button is a link: 'Save and come back later'. At the bottom of the page, there is a footer with links for 'Privacy policy', 'Terms and conditions', 'Accessibility Statement', 'Cookies', and 'Help and guidance', followed by '© Crown copyright'.

**Tip:** You have a maximum limit of 750 characters.

## Check and save your answers about your convictions and/or cautions that are not protected

This page gives you instructions for how to check and save your convictions and/or cautions that are not protected.

To check, change or confirm your convictions and/or cautions that are not protected, complete the following steps:

1. Select a 'Change' link:
  - ['Do you have any convictions and/or cautions that are not protected?'](#) (optional)
  - ['When do you want to tell us about your convictions and/or cautions that are not protected?'](#) (optional)
  - ['Details of your convictions and/or cautions that are not protected'](#) (optional)
2. Select the ['Save and continue'](#) button.

**NHS** Jobs Sign out

English | Cymraeg

**BETA** Your [feedback](#) will help us to improve this service.

Training and Support Officer application

### Check and save your answers about your convictions and/or cautions that are not protected

Do you have any convictions and/or cautions that are not protected?	Yes	<a href="#">Change</a> 1
When do you want to tell us about your convictions and/or cautions that are not protected?	Now	<a href="#">Change</a> 1
Details of your convictions and/or cautions that are not protected	Enter details of your convictions and/or cautions that are not protected.	<a href="#">Change</a> 1

2 [Save and continue](#)

[Privacy policy](#) [Terms and conditions](#) [Accessibility Statement](#) [Cookies](#) [Help and guidance](#)

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## Application task list

This page gives you instructions for how to view your application task list.

**Important:** In this example, the **Criminal convictions and/or cautions that are not protected** status is **'COMPLETED'** and your application is incomplete as you've completed 11 out of 14 sections. You need to complete all sections before you can send your application.

To start another section of your application, complete the following steps:

1. Select the '[Fitness to practice](#)' link.  
or
2. Select the 'Save and come back later' link (optional).

NHS Jobs Ashleigh McFadyen Sign out  
English | Cymraeg

**BETA** Your [feedback](#) will help us to improve this service.

NHS BSA Training  
**Training and Support Officer application**

Application incomplete  
You have completed 11 of 14 sections.

**Add your personal details** Job details

[Contact details](#) **COMPLETED** Closing date  
30 December 2022

**Add your right to work status** Job reference number  
T1111-22-4651

[Right to work](#) **COMPLETED** [View the job advert \(opens in new tab\)](#)

**Add your qualifications, training and job history**

[Qualifications](#) **COMPLETED**

[Training](#) **COMPLETED**

[Job history](#) **COMPLETED**

**Add your supporting evidence**

[Essential and desirable criteria](#) **COMPLETED**

**Add further information the employer needs from you**

[Medical qualifications and details](#) **COMPLETED**

[Dental qualifications and details](#) **COMPLETED**

[Nursing qualifications and details](#) **COMPLETED**

[Driving qualifications and details](#) **COMPLETED**

[Criminal convictions and/or cautions that are not protected](#) **COMPLETED**

**1** [Fitness to practice](#) **NOT STARTED**

**Check your equal opportunities**

[Guaranteed interview scheme](#) **NOT STARTED**

[Equality and diversity](#) **NOT STARTED**

You need to complete all sections before you can send your application.

**2** [Save and come back later](#)

[Privacy policy](#) [Terms and conditions](#) [Accessibility Statement](#) [Cookies](#) [Help and guidance](#)

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**Tip:** To find out how to complete your application, go to a user guide or video from the 'Apply for a job' section of the ['Help and support for applicants'](#) webpage.

You've added your unspent criminal convictions and cautions and reached the end of this user guide.

## Fitness to practise investigations and proceedings

This page gives you instructions for how to check the fitness to practice investigations and proceedings.

**Important:** You'll only see this page if the employer has added this question. The employer will not see your answers during assessments and shortlisting, but they will see them before interviews. This means any answer you give will not harm your application.

Read the information on the page and complete the following step:

1. Select the ['Continue'](#) button.

The screenshot shows the NHS Jobs application interface. At the top, there is a blue header with the NHS logo and 'Jobs' text. On the right side of the header, there are links for 'Sign out' and language options 'English' and 'Cymraeg'. Below the header, a 'BETA' badge is followed by the text 'Your feedback will help us to improve this service.' A navigation link '< Go back' is present. The main heading is 'Administrator application' followed by 'Fitness to practise investigations and proceedings'. The text explains that users need to provide details about fitness to practise investigations and proceedings by a regulatory or licensing body. It lists examples: warnings, limitations, suspension or other restrictions, conditions or sanctions placed on registration, and time removed from the register. A note states that appeals that were upheld and fully exonerated are not needed. A callout box highlights that employer will not see answers during assessment and shortlisting, but will see them before interviews. At the bottom, a green 'Continue' button with a '1' in a yellow circle is visible. The footer contains links for 'Privacy policy', 'Terms and conditions', 'Accessibility Statement', 'Cookies', and 'How to apply for jobs', along with a copyright notice.

## Are you currently subject to a fitness to practise investigation or any proceedings by a regulatory or licensing body?

This page gives you instructions for how to confirm if you're subject to a fitness to practise investigation or any proceedings by a regulatory or licensing body.

**Important:** You'll only see this page if the employer has added this question.

To confirm if you're subject to a fitness to practise investigation or any proceedings by a regulatory or licensing body, complete the following steps:

1. Select an answer:
  - [Yes](#)
  - [No](#)
2. Select the 'Save and continue' button.

The screenshot shows the NHS Jobs application interface. At the top, there is a blue header with the NHS logo and 'Jobs' text. On the right side of the header, there are links for 'Sign out', 'English', and 'Cymraeg'. Below the header, a white banner contains the text 'BETA Your feedback will help us to improve this service.' The main content area is light grey and contains a 'Go back' link, the text 'Administrator application', and the question 'Are you currently subject to a fitness to practise investigation or any proceedings by a regulatory or licensing body?'. Below the question are two radio buttons: 'Yes' (with a yellow circle containing the number 1) and 'No'. A green button labeled 'Save and continue' (with a yellow circle containing the number 2) is positioned below the radio buttons. A link 'Save and come back later' is located below the 'Save and continue' button. At the bottom of the page, there is a footer with links for 'Privacy policy', 'Terms and conditions', 'Accessibility Statement', 'Cookies', and 'How to apply for jobs', followed by the text '@ Crown copyright'.

## Tell the employer about your fitness to practise case

This page gives you instructions for how to add your fitness to practise case.

**Important:** You'll only see this page if you're adding a fitness to practise case. Don't include personal information that could be used to identify you such as your name or contact details.

To add your fitness to practise case, complete the following steps:

1. In the **Fitness to practise** box, enter the details.
2. Select the ['Save and continue'](#) button.

The screenshot shows the NHS Jobs website interface. At the top, there is a blue header with the NHS logo, 'Jobs', and 'Sign out'. Below the header, there is a language selector for 'English' and 'Cymraeg'. A 'BETA' notice states: 'Your feedback will help us to improve this service.' The main content area is titled 'Administrator application' and 'Tell us about your fitness to practise case'. It lists the required details: the name and address of the regulatory or licensing body, the reason for the investigation or proceedings, what the warnings, conditions or sanctions were, and what the imitations, suspension or any other restrictions were. It also asks for any additional information and provides a text input field for details. A tip box states: 'Do not include personal information that could be used to identify you such as your name or contact details.' Below the input field, it says 'You have 750 characters remaining'. A green 'Save and continue' button is highlighted with a '2' in a yellow circle. A blue link 'Save and come back later' is also present. The footer contains links for 'Privacy policy', 'Terms and conditions', 'Accessibility Statement', 'Cookies', and 'How to apply for jobs', along with a copyright notice '© Crown copyright'.

**Tip:** You have a maximum limit of 750 characters.

## Do any of these statements apply to your healthcare work history?

This page gives you instructions for how to confirm if any of these statements apply to your healthcare work history.

**Important:** You'll only see this page if the employer has added this question. We don't need to know if you had an appeal that was upheld, and you were fully exonerated.

To confirm if any of these statements apply to your healthcare work history, complete the following steps:

1. Select an answer:
  - ['Yes'](#)
  - ['No'](#)
2. Select the 'Save and continue' button.

The screenshot shows the NHS Jobs application interface. At the top, there is a blue header with the NHS logo and 'Jobs' text. On the right side of the header, there are links for 'Sign out', 'English', and 'Cymraeg'. Below the header, a 'BETA' banner states 'Your feedback will help us to improve this service.' The main content area is titled 'Administrator application' and features the question 'Do any of these statements apply to your healthcare work history?'. Three bullet points list conditions: 'I've been removed from the register', 'I've had conditions or sanctions placed on my registration', and 'I've been issued with a warning'. Below these is the text 'This is by a regulatory or licensing body.' A blue vertical bar highlights the explanatory text: 'We do not need to know if you had an appeal that was upheld and you were fully exonerated.' There are two radio button options: '1 Yes' and 'No'. A green button labeled '2 Save and continue' is positioned below the options. A link 'Save and come back later' is located at the bottom of the form area. The footer contains links for 'Privacy policy', 'Terms and conditions', 'Accessibility Statement', 'Cookies', and 'How to apply for jobs', along with a copyright notice '© Crown copyright'.

## Tell the employer about your case

This page gives you instructions for how to add details of your case.

**Important:** You'll only see this page if you're fitness to practise case details apply to your healthcare work history. Don't include personal information that could be used to identify you such as your name or contact details.

Read the information on the page and complete the following steps:

1. In the **Case** box, enter the details.
2. Select the '[Save and continue](#)' button.

The screenshot shows the NHS Jobs website interface. At the top, there is a blue header with the NHS logo and 'Jobs' text. On the right side of the header, there are links for 'Sign out', 'English', and 'Cymraeg'. Below the header, a white banner contains the text 'BETA Your feedback will help us to improve this service.' The main content area is light blue and contains a 'Go back' link, the title 'Administrator application', and the heading 'Tell us about your case'. Below this, it states 'We'll need details such as:' followed by a bulleted list: 'the name and address of the regulatory or licensing body', 'reason why the regulatory or licensing body took action', and 'conditions, sanctions or warnings (including limitations, suspension or any other restrictions) applied to your registration'. It then asks to 'Include any additional information you think we'd need.' and 'Enter the details of the case'. A blue-bordered box contains a warning: 'Do not include personal information that could be used to identify you such as your name or contact details.' Below this is a large text input field with a '1' in a yellow circle next to it. Underneath the field, it says 'You have 750 characters remaining'. Below the field is a green 'Save and continue' button with a '2' in a yellow circle next to it. At the bottom of the form area, there is a link 'Save and come back later'. The footer of the page is grey and contains links for 'Privacy policy', 'Terms and conditions', 'Accessibility Statement', 'Cookies', and 'How to apply for jobs', along with a copyright notice '© Crown copyright'.

**Tip:** You have a maximum limit of 750 characters.

## Have you ever had any restrictions placed on your clinical practise as part of the revalidation process?

This page gives you instructions for how to confirm if you've had any restrictions placed on your clinical practise as part of a revalidation process.

**Important:** You'll only see this page if the employer has added this question.

To confirm if you've had any restrictions placed on your clinical practise as part of a revalidation process, complete the following steps:

1. Select an answer:
  - [Yes](#)
  - [No](#)
2. Select the 'Save and continue' button.

The screenshot shows the NHS Jobs application interface. At the top, there is a blue header with the NHS logo and 'Jobs' text. On the right side of the header, there are links for 'Sign out', 'English', and 'Cymraeg'. Below the header, a white banner contains the text 'BETA Your feedback will help us to improve this service.' The main content area is light grey and contains a 'Go back' link, the text 'Administrator application', and the question 'Have you ever had restrictions placed on your clinical practise as a part of the revalidation process?'. Below the question are two radio buttons: 'Yes' and 'No'. A green button labeled 'Save and continue' is positioned below the radio buttons. A link 'Save and come back later' is located below the 'Save and continue' button. At the bottom of the page, there is a footer with links for 'Privacy policy', 'Terms and conditions', 'Accessibility Statement', 'Cookies', and 'How to apply for jobs', followed by the text '@ Crown copyright'.

## Tell the employer about your restrictions

This page gives you instructions for how to add your restrictions.

**Important:** You'll only see this page if you're adding restrictions. Don't include personal information that could be used to identify you such as your name or contact details.

To add your restrictions, complete the following steps:

1. In the **Restrictions** box, enter the details.
2. Select the ['Save and continue'](#) button.

The screenshot shows the NHS Jobs application interface. At the top, there is a blue header with the NHS logo and 'Jobs' text. On the right side of the header, there are links for 'Sign out', 'English', and 'Cymraeg'. Below the header, a 'BETA' badge is followed by the text 'Your feedback will help us to improve this service.' A navigation link '< Go back' is present. The main heading is 'Administrator application' followed by 'Tell us about your restrictions'. Below this, it says 'We'll need details such as:' followed by a bulleted list: 'what the restrictions were', 'the name and address of the regulatory or licensing body', and 'the dates the restrictions covered'. It then asks to 'Include any additional information you think we'd need.' and 'Enter the details of your restrictions'. A blue vertical bar highlights a warning: 'Do not include personal information that could be used to identify you such as your name or contact details.' Below this is a large text input field with a '1' in a yellow circle to its left. Underneath the field, it says 'You have 750 characters remaining'. A green button with a '2' in a yellow circle and the text 'Save and continue' is positioned below the field. A link 'Save and come back later' is located below the button. At the bottom of the page, there is a footer with links for 'Privacy policy', 'Terms and conditions', 'Accessibility Statement', 'Cookies', and 'How to apply for jobs', along with a copyright notice '© Crown copyright'.

**Tip:** You have a maximum limit of 750 characters.




## Check and save your fitness to practise answers

This page gives you instructions for how to check and save your fitness to practise answers.

To check, change or confirm your fitness to practise answers, complete the following steps:

1. Select a 'Change' link:
3. ['Are you currently subject to a fitness to practise investigation or any proceedings by a regulatory or licensing body?'](#) (optional)
4. ['Have you been removed from the register, had conditions or sanctions placed on your registration or been issued with a warning?'](#) (optional)
5. ['Have you ever had restrictions placed on your clinical practise as a part of the revalidation process?'](#) (optional)
2. Select the ['Save and continue'](#) button.


Sign out

[English](#) | [Cymraeg](#)

**BETA** Your [feedback](#) will help us to improve this service.

Administrator application

### Check and save your Fitness to Practise answers

Are you currently subject to a fitness to practise investigation or any proceedings by a regulatory or licensing body?	No	<a href="#">Change</a>
Have you been removed from the register, had conditions or sanctions placed on your registration or been issued with a warning?	No	<a href="#">Change</a> <span style="background-color: #ffc107; border-radius: 50%; padding: 2px 5px;">1</span>
Have you ever had restrictions placed on your clinical practise as a part of the revalidation process?	No	<a href="#">Change</a>

2

Save and continue

[Privacy policy](#)
[Terms and conditions](#)
[Accessibility Statement](#)
[Cookies](#)
[How to apply for jobs](#)

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## Application task list

This page gives you instructions for how to view your application task list.

**Important:** In this example, the **Fitness to practise** status is '**COMPLETED**' and your application is incomplete as you've completed 12 out of 14 sections. You need to complete all sections before you can send your application.

To start another section of your application, complete the following steps:

1. Select a section link.
- or
2. Select the 'Save and come back later' link (optional).

**NHS** Jobs Sign out  
English | Cymraeg

**BETA** Your feedback will help us to improve this service.

NHS BSA Training  
**Training and Support Officer application**

**Application incomplete**  
You have completed 12 of 14 sections.

<b>Add your personal details</b>	<b>Job details</b>
<a href="#">Contact details</a> <b>COMPLETED</b>	<b>Closing date</b> 30 December 2022
<b>Add your right to work status</b>	<b>Job reference number</b> T1111-22-4651
<a href="#">Right to work</a> <b>COMPLETED</b>	<a href="#">View the job advert (opens in new tab)</a>
<b>Add your qualifications, training and job history</b>	
<a href="#">Qualifications</a> <b>COMPLETED</b>	
<a href="#">Training</a> <b>COMPLETED</b>	
<a href="#">Job history</a> <b>COMPLETED</b>	
<b>Add your supporting evidence</b>	
<a href="#">Essential and desirable criteria</a> <b>COMPLETED</b>	
<b>Add further information the employer needs from you</b>	
<a href="#">Medical qualifications and details</a> <b>COMPLETED</b>	
<a href="#">Dental qualifications and details</a> <b>COMPLETED</b>	
<a href="#">Nursing qualifications and details</a> <b>COMPLETED</b>	
<a href="#">Driving qualifications and details</a> <b>COMPLETED</b>	
<a href="#">Criminal convictions and/or cautions that are not protected</a> <b>COMPLETED</b>	
<a href="#">Fitness to practise</a> <b>COMPLETED</b>	
<b>Check your equal opportunities</b>	
<b>1</b> <a href="#">Guaranteed interview scheme</a> <b>NOT STARTED</b>	
<a href="#">Equality and diversity</a> <b>NOT STARTED</b>	

You need to complete all sections before you can send your application.

**2** [Save and come back later](#)

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**Tip:** To find out how to complete your application, go to a user guide or video from the '**Apply for a job**' section of the '[Help and support for applicants](#)' webpage.

You've added your fitness to practise and reached the end of this user guide.