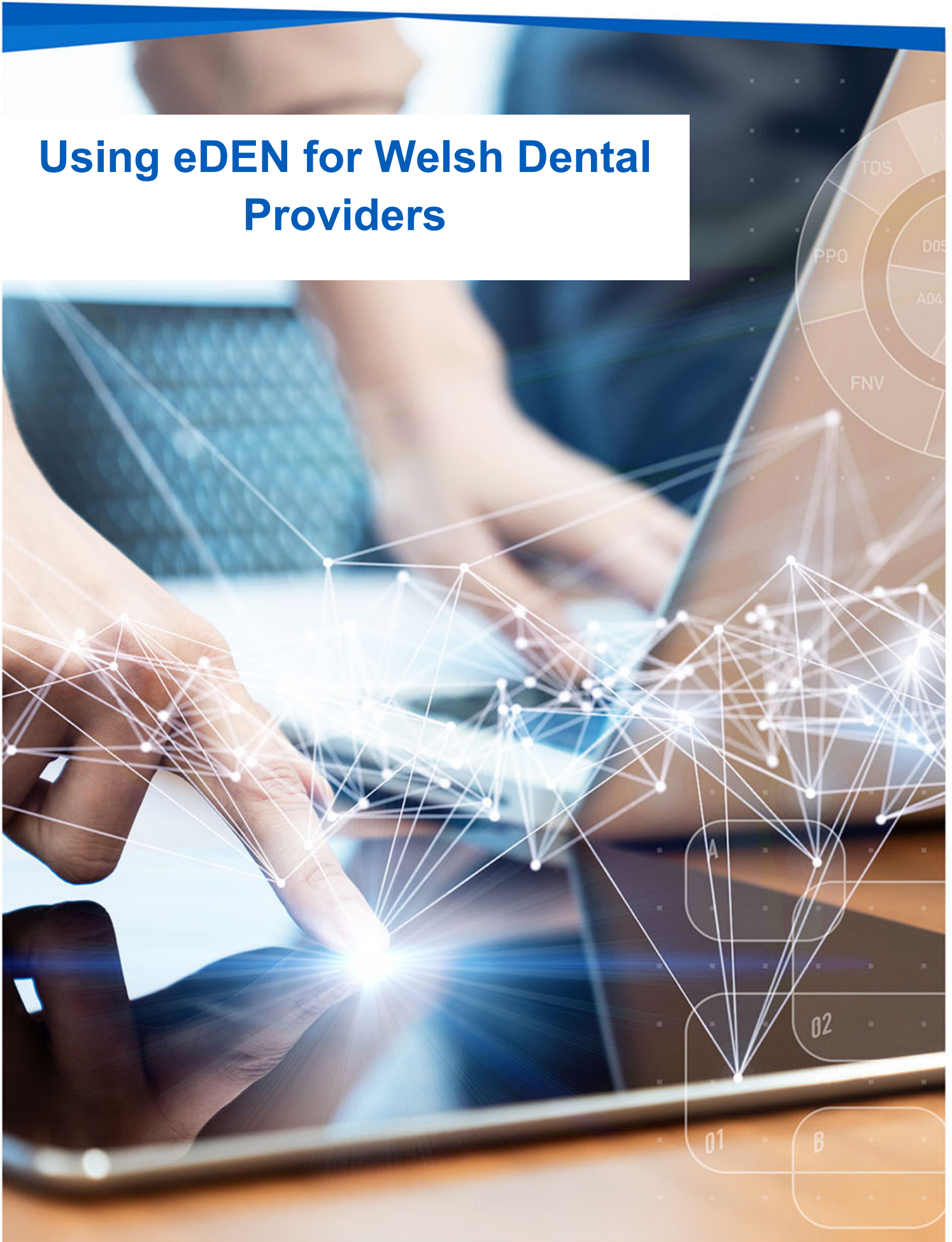


Using eDEN for Welsh Dental Providers



Interactive Contents

Use this interactive content list to jump straight to the content you want to see.

Just click the titles below to go directly to that section:

Accessing and Navigating eDEN

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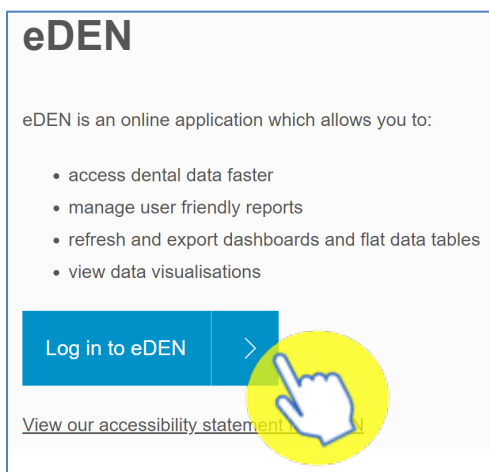
Getting more help

Accessing and Navigating eDEN

Accessing eDEN

To log into eDEN you need to:

1. Go to the eDEN webpage www.nhsbsa.nhs.uk/eden.
2. Click 'Log in to eDEN'



3. Enter the email address that you used to register for eDEN in the 'User Name' box.

Note: Don't use your COMPASS login details as they will not work in eDEN. You will need to use the username and password provided to you on sign up. You can contact the nhsbsa.dentalinsight@nhs.net team if you have any queries.

4. Enter your password

NHS
Business Services Authority
NHS Business Services Authority
Business Intelligence Account Sign-in

User Name
MyEmailAddress@NHS.NET

Password
.....

Sign In

Need help signing in? [Click here](#)

5. Click Sign In

NHS
Business Services Authority
NHS Business Services Authority
Business Intelligence Account Sign-in

User Name
MyEmailAddress@NHS.NET

Password
.....

Sign In




Need help signing in? [Click here](#)

Once logged in you will be taken to the eDEN landing page

Navigating the Landing Page

When you sign into eDEN you will come to the landing page, it is split into four sections

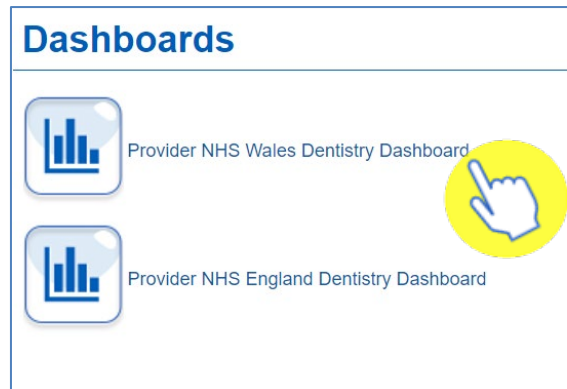
Welcome to eDEN! -- Current Reporting Period: October 2020 -- Select a dashboard from the buttons below to get started!

Useful Links	News	Dashboards	Feedback
<p>eDen Website NHS BSA</p> <p>1</p>	<p>Welcome to the new NHSBSA eDEN reporting system!</p> <p>Dear Colleague,</p> <p>We hope you find this new way of presenting information to you will enable faster and easier access to the data you need.</p> <p>This initial launch contains the new Dentistry Dashboard which combines the best elements of the Year End and Vital Signs reports. To access the dashboard, please click the links opposite this news story.</p> <p>The eDEN tool is designed to evolve over time with feedback from its users. Please do make use of the link at the right-hand side of this page to leave us your feedback on how the system is performing, any technical or suspected data issues or any extra data you would like to see in the future.</p> <p>Our roadmap contains more information on the remainder of the work to be delivered this year and beyond so far.</p> <p>For more information on eDEN and training materials, please see our website here.</p> <p>The Dental Insight Team</p> <p>2</p>	<p>Dashboards</p> <p> Provider NHS Wales Dentistry Dashboard</p> <p> Provider NHS England Dentistry Dashboard</p> <p>3</p>	<p></p> <p>Please use the above button to report and feedback on any:</p> <ol style="list-style-type: none"> 1. suggestions for improvement 2. technical issues 3. data anomalies <p>eDEN is a new system that will evolve over time, your feedback is working for you is!</p> <p>4</p>

1. Useful Links - From here users can select a hyperlink to useful content external from the eDEN system.
2. News - Important information regarding the system such as any planned downtime or updates will be displayed here.
3. Dashboards – here you will see the available provider dashboards, as an Welsh Provider you will select the ‘Provider NHS Wales Dentistry Dashboard to view your report
4. Feedback – here you can click on the feedback button to give your feedback on the system and its reports.

Access your reports

1. From the dashboard section of the landing page click on 'Provider NHS Wales Dentistry Dashboard'



2. The dashboard will open and display the 'Contract Overview' page, other reports can be selected by clicking the blue title page links.

Select your contract

When you open your dashboard, you will need to select the Contact Number you would like to see data for.

1. To select the contract you want to view, click on the dropdown arrow of the Contract Number prompt

2. Select the data you want to see the reports for

Please select from the filters below

* Contract Number

--Select Value--

000000000

000000001

Search...

Reset

Download form detail current year only

This screenshot shows a dropdown menu for 'Contract Number' with two options: '000000000' and '000000001'. A yellow circle with a hand icon highlights the '000000001' option, indicating it is the one to be selected.

3. Click on 'Apply'

Please select from the filters below

* Contract Number

000000001

Reporting Year

2020/2021

Apply

Reset

Download form detail current year only

This screenshot shows the filter application step. The 'Contract Number' is now '000000001' and the 'Reporting Year' is '2020/2021'. A yellow circle with a hand icon highlights the 'Apply' button, indicating it should be clicked.

eDEN will then display the dashboard reports for your contract.

Interactive views

Some of the charts on your reports will be interactive, meaning you can change the way the data is displayed.

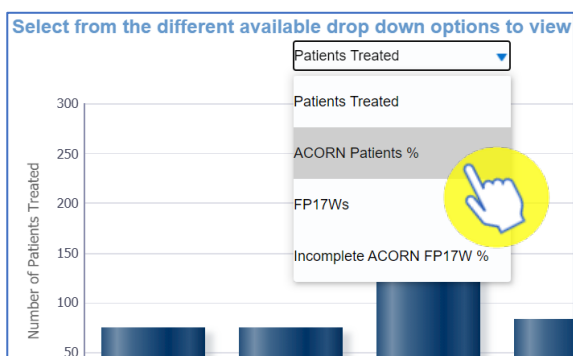
This could mean changing a graph to a table view or even filtering the view to just show specific information.

To change the view

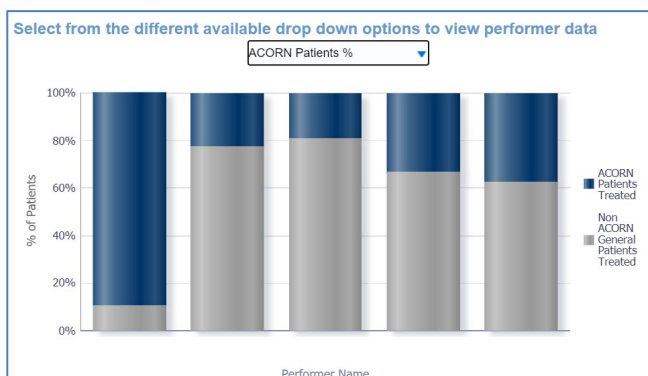
1. Click the drop-down arrow



2. Click on the view you want to see



3. The view will update



To return to the original view simply repeat the process and select the view from the drop-down list.

Exporting data

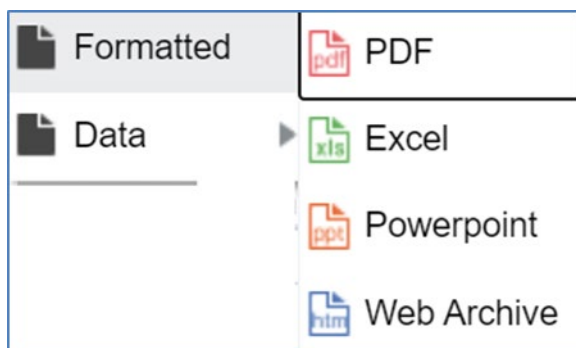
You can either export charts and tables from eDEN or you can export a full page.

Exporting views

1. Click the 'Export' option beneath the view/s you want to export.

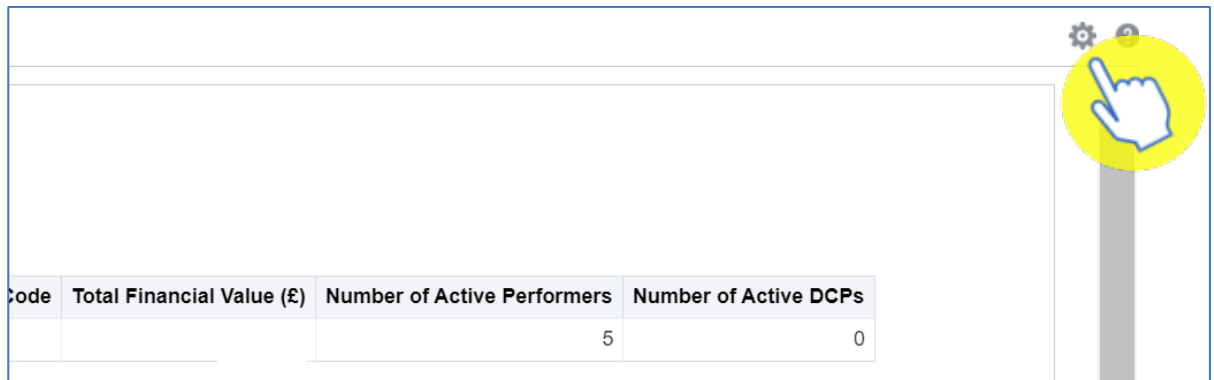


2. From the drop-down list displayed select the format you want to export the data in.



Exporting a full page

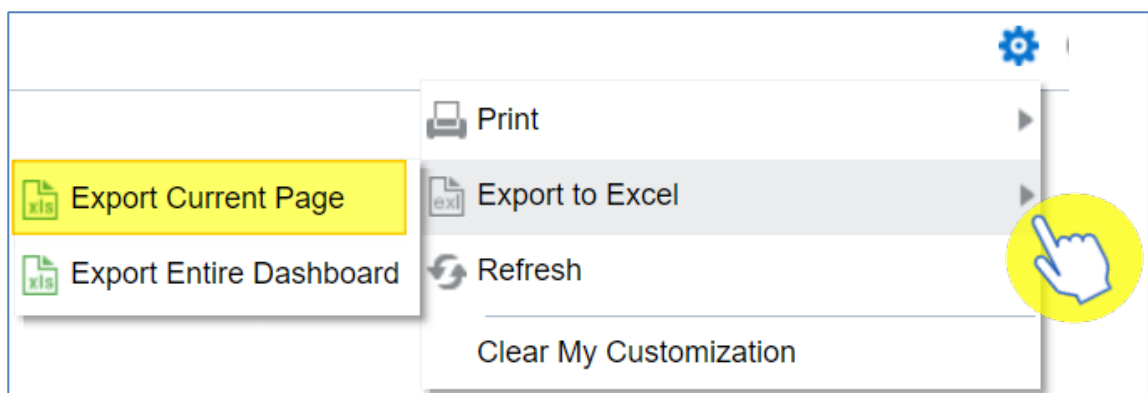
1. To export a full page, select the 'cog' icon in the upper right-hand corner.



A screenshot of a dashboard interface. At the top right, there is a settings icon (a gear) and a user profile icon. A yellow circle with a hand cursor points to the settings icon. Below the icons is a table with the following data:

Code	Total Financial Value (£)	Number of Active Performers	Number of Active DCPs
		5	0

2. Hover over 'Export to Excel' and then select 'Export Current Page'



Detailed Dashboard Guidance

Go to the following webpage: <https://www.nhsbsa.nhs.uk/eden/eden-training-hub>

From here you can view the Welsh Provider dashboard guidance document which will give you a detailed description of each page of the report.

Getting more help



Additional training material and user guides

The Information Systems training team have developed several how to guides to help you with eDEN. These can be found on our [eDEN Training Hub](#) webpage

Further information on the eDEN dashboards can be found on the [eDEN dashboard information](#) webpage.

Contact

You can direct your queries to our email address: nhsbsa.dentalinsight@nhs.net