**Request to Suspend, Terminate or Vary an Early Retirement Reduction Buy Out (ERRBO) Agreement**

Before completing this form, please read the ERRBO Factsheet – section “Changes in your plans or circumstances after an ERRBO agreement has started” on our website.

**Section 1 – About you**

|  |  |
| --- | --- |
| Surname |       |
|  |  |
| First names |       |
|  |  |
| NI number |   |   |   |   |   |   |   |   |   | Date of birth |   |   | / |   |   | / |   |   |   |   |
|  |  |
| Membership number  | SD      |
|  |  |
| Payroll number |       |
|  |  |
| Address |       |

**Section 2 – About your ERRBO agreement**

|  |
| --- |
| [ ]  Please **terminate** my ERRBO agreement. I understand that the Normal Pension Age will apply to all pension not covered by an ERRBO agreement. I also understand that once I terminate this agreement I cannot enter into a further ERRBO agreement. |
|  |
| [ ]  Please **suspend** my ERRBO agreement. I understand that the ERRBO can only recommence if I notify NHS Pensions within 12 months of the suspension date. I understand that if I change employer before the agreement recommences, I must inform my new employer that I have an ERRBO and would like to recommence my contributions. |
|  |
| [ ]  I wish to **vary** an existing ERRBO agreement. I understand I can only increase the existing agreement. I have enclosed the form ERRBO1 Expression of interest with the total increased purchase. |

You must give this application form to your employer to forward to NHS Pensions for completion.

**Section 3 – Member declaration**

|  |  |
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| [ ]  | I confirm that I have read the ERRBO factsheet, which explains the basic rules for the purchase, suspension and termination of ERRBO agreements.  |
|  |  |

|  |  |
| --- | --- |
| Signature |  |

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Date |    |   | / |   |   | / |   |   |   |   |

**How we use your information**

The NHS Business Services Authority – NHS Pensions will use the information provided for administering your NHS Pension Scheme membership and processing payment of your NHS pension benefits. We may share your information to administer and pay your NHS pension, enable us to prevent and detect fraud and mistakes, for debt collection purposes, or as required by law. For more information about who we share your information with and how long we keep your personal data and your rights, please visit our website at [www.nhsbsa.nhs.uk/yourinformation](http://www.nhsbsa.nhs.uk/yourinformation)