

NHS Business Services Authority Summary of Minutes of the NHSBSA Board Meeting held at 9.30am on 17 August 2015 via telephone.

Present:

Silla Maizey	Chair
Nick Scholte	Chief Executive
Mark Ellerby	Non-Executive Director
Andrew Flanagan	Non-Executive Director
Malcolm Green	Non-Executive Director
David Hulf	Non-Executive Director
Alistair McDonald	Director of Service Delivery
Patrick McGahon	Director of Finance and Corporate Services
Steven Pink	Director of Change and Commercial Delivery

In Attendance:

Mark Dibble	Corporate Secretary
Paul Clarke	Head of Supplier Management (Item 1 only)

1. NHS Supply Chain – Contract Extension

Mr Pink introduced the document. The document and discussion included:

- Background and details of the proposed extension of the Master Services Agreement with DHL for the provision of NHS Supply Chain services,
- The contract review completed the previous week,
- Confirmation that the memorandum of understanding, between the Department of Health (DH) and NHSBSA, had been agreed and signed by both parties; and
- The savings targets and the methodology which would be adopted to measure progress.

Outcome: The Board **APPROVED** the signing of change control note.

2. Any Other Business

Mr Scholte highlighted a request from the DH regarding a Government-wide spending review, which encompassed all Departments and their ALBs. Mr Scholte confirmed work was underway to submit a high level response shortly, with more detailed work to follow.

Date and Venue of the Next Meeting

The next meeting would be held on **17 September 2015**, at Hesketh House in Fleetwood.