

**Confirmed Minutes of the NHSBSA Public Meeting held at 4.00pm on
Wednesday 7 July 2016 in the
Board Room, Stella House, Newcastle upon Tyne.**

Present:

Silla Maizey	Chair
Nick Scholte	Chief Executive
Mark Ellerby	Non-Executive Director
Andrew Flanagan	Non-Executive Director
Malcolm Green	Non-Executive Director
Alistair McDonald	Director of Service Delivery
Patrick McGahon	Director of Finance and Corporate Services
Steven Pink	Director of Change and Commercial Delivery

In Attendance:

Mark Dibble	Corporate Secretary
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The Chair welcomed those present to the NHS Business Services Authority's public meeting. Ms Maizey was disappointed to note that no members of the public were present.

PM16/01 Apologies for Absence

Apologies were received from Debra Bailey, Non-Executive Director.

PM16/02 Introduction to the NHS Business Services Authority

Ms Maizey presented a summary of the NHS Business Services Authority's journey over the last ten years, the vision and strategic goals.

She reminded members that the NHSBSA's Strategy and Business Plan were available on the website.

She thanked members of the Leadership Team and everyone across the NHSBSA for their hard work during the last year and for their many achievements.

PM16/03 Performance 2015-2016

Mr Scholte presented some details of the NHSBSA's key achievements during the last year. He focussed on progress towards each of the organisation's key strategic goals.

PM16/04 Overview of Annual Accounts 2015-2016

Mr McGahon summarised the NHSBSA's annual accounts for 2015-2016. The presentation covered key aspects of the organisation's financial performance during the year including the consolidation of the NHS Supply Chain's accounts into the NHSBSA's administration accounts since 1 October 2016. He also confirmed the NHSBSA had achieved all its financial targets.

PM16/05 Questions from the Public

No members of the public were present.

PM16/06 Any Other Business

There were no matters of any other business.

PM16/07 Date of Next Public Meeting

The next public meeting of the NHSBSA Board was expected to be held on 5 July 2017 although this date would be confirmed nearer the time.