**NHS Business Services Authority**

**Summary of Minutes of the NHSBSA Board Meeting**

**held at 2.30pm on 5 July 2017 via telephone**

**Present:**

Mark Ellerby Non-Executive Director and Acting Chair

Debra Bailey Non-Executive Director

Andrew Flanagan Non-Executive Director

Tim Nolan Non-Executive Director

Patrick McGahon Director of Finance and Corporate Services

Steven Pink Director of Change & Commercial Delivery

**In Attendance:**

Mark Dibble Corporate Secretary

**Apologies:**

Silla Maisey Chair

Alistair McDonald Chief Executive

Nigel Zaman DH

1. **NHS Pension Accounts 2016/17**

With the recommendation of the Audit and Risk Management Committee, Mr Flanagan proposed the Board approve and adopt the Pension Accounts.

**Outcome:** The Board **APPROVED** and **ADOPTED** the NHS Pension Accounts 2016/17.

1. **Extension of DHL for NHS Supply Chain Services**

Mr Pink provided an overview of the contract extension proposal. The Board discussed the proposed extension.

**Outcome:** The Board **APPROVED** the contract extension.

1. **Any Other Business**

The Board received and **NOTED** an update from the Audit Committees held on 5 July 2017.

1. **Date and Venue of the next Meeting**

The next meeting was planned for 9th August2017 at Stella House in Newcastle.